Wyoming Prevention Framework Community Grant Report

Attachment B		
This report is for this time period		Please email this report as an attachment to Substance Abuse & Mental Health Services Division.
May 1 - September 30, 2007		Wyo Dept. of Health lisa.laake@health.wyo.gov
Today's Date	10/15/2007	For information call 1-800-535-4006
County	Natrona	or 307-777-6494
Contract Organization Name	Natrona County Prevention Coalition	
Verm Neme	1	7
Your Name	Jennifer Crank	5 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
N	(a= a)()	Please keep both a hard-copy and file copy for your
Your Mailing Address	425 CY Ave.	records
City, State, Zip	Casper, WY 82601	
Your Work Phone Number	307-265-7366	
Fax	307-473-2650	
Your Work Email Address	jcrank@mercerwy.org	
	<u> </u>	_

			Percent Completed		
			(or notes on		
	0 / 10 //	5	amount	Date	•
Item	Contract Deliverables	Date due	completed)	Completed	Comments or Notes
Δ	Staff, Board of Directors, Volunteers, Work Assignments, and Technical Assistance				
	SPF Staff Hired (report name, percent of time,				
	email address, phone number)	1-Feb-07	100%	5/7/2007	
	Supervise SPF staff/staff evaluation (note dates			5,1,1=001	All SPF employees are overseen by Melissa Stahely-
	and any notes)				Cummings as she is back from Maturnity Leave
	Name, title, and phone number of the staff's				
3	supervisor				Melissa Stahley-Cummings, Chairperson, 307-265-7366
	Criminal history record compliance (briefly note				
	yes or no if any action was taken this quarterdo				Criminal Background checks are ran on all employees at
	not report names)	Long Tantata		0/00 0/00	time of hire.
5	Staff training and paid travel (list all training paid under the contract, dates,	June Training		6/26-6/28	Jennifer Crank and Tere Bragg attended
	traveler name, amount)	Sept. Training		9/10-9/11	Tere Bragg attended
<u> </u>	Notify the Division of any board of	Ocpt. Halling		3/10-3/11	Toro Bragg attenued
	directors/staffing changes				No changes
	and the state of t				
7	Other Contract Work Agreements (report details)				Dr. Moore Training on Civic Strategies, WYSAC Survey
8	Complete agreement with SPF-TAC				agreement was made, no contract signed to date
9	Other				NA
_					
В	Needs Assessment Activities	IE-tM			
1	Needs Assessment Training/Minter 07 Meeting	Feb or March 2007	100%		Jennifer Crank attended
	Needs Assessment Training/Winter 07 Meeting	Feb or March	100%		Jennier Crank attended
2	Needs Assessment Instrument Received	2007	100%		
	Data Collection	Apr-07	100%		
4	Data Analysis	May-07	100%		
	Priorities Identified				
	Needs Assessment Sent to SAD	1-Jun-07	100%	May-07	
7	Receive SAD Comments @ Needs Assessment	15-Jun-07	100%	7-Jun	
	Revise Needs Assess/Submit Final		100%		no changes needed
8	Other				
_			Percent	Date	
Item	Contract Deliverables	Date due	Completed	Completed	Comments or Notes
С	Community Infrastructure Activities				
	Community Advisory Council Activities				Helped with Strategic Plan. Helped chose
1	briefly list CAC activities				envioronmental strategies
	Community Advisory Council Meetings				
2	List dates & number of people who attended				5/15/07 8 people
					6/12/07 6 people
<u></u>					July-cancelled
3					8/21/07 10 people
	Budget and Funding Approved by CAC (attach				9/13/07 Town Hall Meeting
5	minutes)	8/31/2007			8/21/2007
	Community Resource Assessment	See Needs			0/2 1/2001
6		Assessment	100%		Listed in the Needs Assessment
	data and attaon roport	, 1000001110111	13070		2.0.00 1 10000 / 100000mont

		a /= /a a -		0./7000=	Presented Assessment to Natrona County Prevention
7	Present Findings/Process to Community	8/7/2007	100%	8/72007	Coalition
_	(Optional) local SAPST and/or CADCA Training for				
8	SAC/Community				Dray continue France constitution to the contract of the contr
	Priofly describe how the community was involved				Prevention Framework workgroups took ideas from Natrona County Prevention Coalition and helped create
	Briefly describe how the community was involved				
	in the SPF process during this reporting period Other CAC/Infrastructure	NA			the Strategic Plan
<u> </u>	Other OAO/IIIIIastructure	11/7		l	
	Strategic Planning Activity				
	Charles I lanning Activity			June 26th-	
	Attend Strategic Planning Training	Jun-07	100%		Jennifer Crank and Tere Bragg attended
	- managar ammagar ammag			June 26th-	
	Receive Strategic Planning Materials from SAD		100%		
	0 0				
	Research Evidence Based Strategies	June and July 07	100%		
	Match Strategies to Data/Needs	Jul-07	100%		
	Write Strategic Plan	August 20047	100%		
	Submit Strategic Plan to SAD	8/31/2007	100%	8/31/2007	
					We have received comments and are revising the
	Receive SAD Comments/Revise/Final Plan	1-Oct-07			Strategic Plan
17 -	Other				
Item					
E			Percent	Date	
	Contract Deliverables	Date due	Completed	Completed	Comments or Notes
		Date due	Completed	Completed	Comments of Notes
	Implementation (only with SAD approval)	Г		ı	T
-					
F					
-				ı	ı
	Deliverables and Assurances				
1	Reports				
2					
	May 15: Submit this report to SAD	15-May-07	100%	5/14/2007	
	May 15: Submit Expenditure Report to SAD	15-May-07	100%	5/14/2007	
3					
	For February 1 - June 30				
<u> </u>	July 31: Submit CLI to SAMHSA	31-Jul-07			
4					
-	For May 1 - June 30 July 31: Submit Expenditure Report to SAD	31-Jul-07	100%	7/31/2007	
	July JT. Submit Experiolitie Report to SAD	31-Jul-U/	100%	1/31/2007	
		1		ı	
5	For May 1 - September 30				
5	For May 1 - September 30 October 15: Submit this report o SAD	15-Oct-07	100%	10/15/2007	
	For May 1 - September 30 October 15: Submit this report o SAD	15-Oct-07	100%	10/15/2007	
6	October 15: Submit this report o SAD	15-Oct-07	100%	10/15/2007	
6	For May 1 - September 30 October 15: Submit this report o SAD For July 1 - September 30 October 15: Submit Expenditure Report to SAD	15-Oct-07	100%	10/15/2007	
6	October 15: Submit this report o SAD For July 1 - September 30				
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6 7 8 9 10	October 15: Submit this report o SAD For July 1 - September 30 October 15: Submit Expenditure Report to SAD Complete evaluation agreement with WySAC Provide any other evaluation information	15-Oct-07	100%	10/15/2007	
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6 7 8 9 10	October 15: Submit this report o SAD For July 1 - September 30 October 15: Submit Expenditure Report to SAD Complete evaluation agreement with WySAC Provide any other evaluation information Submit any requested data Obtain Chapter 16 Prevention Certification On-Site evaluations or reviews	15-Oct-07	100%	10/15/2007	Renewed cetification this summer
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What was the one greatest barrier this reporting period? What was done to address this barrier?		This grant year was so short that we were not able to use all funds. The Strategic Planning period was short.
Please briefly list any significant changes or information related to this grant		NA
Please provide input and recommendations about technical assistance provided by SAD and SAD contractors		We did not get our contact signed with TA support in this grant year.

COMMUNITY ADVISORY COUNCIL		Number of meetings attended (total	Please note if this is a representative of the sectors listed on page 6 of the application	
Member's Name	Date first joined	to date)	instructions.	Agency or Constituency Represented
Jennifer Crank	Beginning		X	Natrona County Prevention Coalition
Melissa Stahley-Cummings	Beginning		X	Wyoming First Lady's Iniative
Tere Nelson-Bragg	May-07	4		Natrona County Prevention Coalition
Brenda Evans	Beginning	7		Brain Injury Association
Paul Fritzler	Beginning		X	Department of Family Services
Stephanie Moles	7-Mar	7		Woman's Heart
Debbie Taylor	Mar-07		X	MADD
Toni Reichenbach	Mar-07	4	X	MADD
Darcy Dixon	Beginning	1	X	Youth Empowerment Council
Brenda Eickhoff-Johnson	Beginning	5	X	Mercer House
Sharon Farquhar	Mar-07	5		Community Health Department
Carrie Maki	May-07	4		Gear-Up
				Please Note that is this is the Prevention Framework Workgroup. This is a subcommittee of the Natrona County Prevention Coalition.
		l		